

# PLANNING COMMITTEE MINUTES

March 27, 2017

- I. **Meeting called to order:** The meeting was called to order at 5:35 p.m. by Chairperson Phil Quince, at the Tiki Hut in Americana Cove (moved from clubhouse due to space availability). Four residents attended the meeting.
- II. **Board Members Present:** Chuck MacDonald, Frank Holbrook, Ted Meljac, Sandy Shouse, Dan Dugger, Phil Quince, and Lori Casey.
- III. **Minutes:** The minutes of March 13 – Meeting continued from February 27<sup>th</sup> were approved as amended. Approved minutes may be found on Americana Cove's website under Resident Only.

## IV. **Old Business:**

### A. **Discussion on our mission statement and communication process and gathering of information.**

A highly spirited conversation took place regarding communication between committee board members, spouses and other MAROA Board members. One committee member disagrees with how the project finding process should evolve. Some committee members believe the committee is being micromanaged and blocked from exploring projects. All understand the importance of working together with other committees, especially the Marketing and Finance Committees. Each believes having a long range plan for this community is desperately needed in order to correctly plan for future infrastructure improvements or additions. Also having a clear understanding of the Board's intention of this committee is essential to the success of this group. Chairman Quince will contact Board President Nixon regarding a clearly defined MAROA Board vision, purpose and permissions of this committee.

## V. **New Business:**

### A. **Update on Board of Directors work session.**

Chuck MacDonald, board liaison to committee, informed the Board of the Planning Committee's mission statement. He was given a copy of the pages in the Board Policy Manual describing the MAROA's board policy. Copy attached. Members are still perplexed as to the powers of the committee and wish to know why this policy was not given to the committee earlier.

### B. **Finalize Survey Questionnaire.**

Phil provided a 25 questions list of possible survey items that might be useful in surveying residents. After input from committee members it was decided that a short three questions survey would be more beneficial and less likely to misrepresent projects that are only brainstorm ideas at this point. Three questions are being considered (sample answers may be provided as a guide). The survey is not finalized. 1) *What 3 existing infrastructure/facility items would you like to see improved in our community?* 2) *What three new infrastructure/facilities would you like added to Americana Cove?* 3) *Comments: Is there anything else the Planning Committee should consider in this process.* Ideas regarding the survey were discussed by members: using VOLO Village or Survey Monkey, using written surveys, utilize the Forecaster for communication, work to gather all resident feedback, speak at ACA & Old Timers meetings, provide handouts, introduce at a board and manger meetings, have a suggestion box and perhaps a town hall meeting.

- VI. **Next Meeting:** No meeting set – snowbird members may wish to call in for summer meetings.

- VII. **Adjournment:** 6:36 p.m.

Submitted by Lori Casey

Accepted Date: \_\_\_\_\_