

# Planning Committee Notes

## 10-23-17

Meeting called to order at 6pm.

Present: Lori Casey, Ted Meljac, Phil Quince, Dan Dugger, Sandy Shouse, Frank Holbrook, Chuck MacDonald and 6 resident observers

Absent: Mark Andrews

Phil did a walk-through of the survey that will be distributed to residents. Currently there are 23 questions. We can add more, but it was pointed out that we want to keep this as simple, straightforward, and as short as possible. An intro or explanation will be attached stating that this is not meant to be an exhaustive list, but a start at involving the community as the Plan Committee moves forward.

Corrections called out:

1. Change “common services” to “monthly services”
2. Change “bathhouse” to “restrooms”
3. Proofread for spelling, grammar, and punctuation

Suggested additions:

1. Add question about security cameras
2. Add question about adding shuttle service

Discussions turned to distribution issues.

Consensus was that email would be best, as survey is designed around email distribution, but concerns were about how to reach those who do not use email.

Ideas floated:

1. Forecaster article informing residents that this is coming
2. Adding an insert to the Forecaster as a manual survey
3. Presenting at ACA and OT lunches during club reports
4. A town hall-style open meeting to explain and encourage participation
5. Asking club presidents to promote to their clubs
6. Holding seminar-type educational sessions for residents who may want to use email but are not computer-savvy

A thought was expressed that every effort to reach as many as possible should be put forth, but that we needed to avoid falling into a “tail wagging the dog” situation where a lot of energy and resources are spent on outlier situations. It was also noted that BOD approval would be needed for any town hall type of meeting.

Next discussion was a question of responsibility for new home placement.... Phil shared that he and Gary Schamburg, the Board Liaison for the Architecture Review Committee, had a conversation where it was suggested that the Planning Committee might take this on. It was felt that the Plan Committee might have a consultancy role, but that ultimate responsibility should stay with the Architectural Committee. It was brought up again that it would be a good idea for all Cove committees to meet to discuss overlap and make sure all are operating under the same guidelines. (Architecture, Planning, Marketing, Finance, Beautification)

Meeting adjourned at 7:25p

Chuck MacDonald